## ERS Scheduling \& Payroll Calendar 2024

Scheduling Posting Timelines

| Schedule Period |  | Deadline for Off Requests (midnight) | Shift Sign up posted (noon) | Shift Sign up closed (noon) | Schedule Posted |
| :---: | :---: | :---: | :---: | :---: | :---: |
| From | To |  |  |  |  |
| Dec 222023 | Jan 182024 | Nov 222023 | Nov 242023 | Dec 12023 | Dec 82023 |
| Jan 192024 | Feb 152024 | Dec 202023 | Dec 222023 | Dec 292023 | Jan 52024 |
| Feb 162024 | Mar 142024 | Jan 172024 | Jan 192024 | Jan 262024 | Feb 22024 |
| Mar 152024 | Apr 112024 | Feb 142024 | Feb 162024 | Feb 232024 | Mar 12024 |
| Apr 122024 | May 92024 | Mar 132024 | Mar 152024 | Mar 222024 | Mar 292024 |
| May 102024 | Jun 62024 | Apr 102024 | Apr 122024 | Apr 192024 | Apr 262024 |
| Jun 72024 | July 42024 | May 82024 | May 102024 | May 172024 | May 242024 |
| July 52024 | Aug 12024 | June 52024 | Jun 72024 | Jun 142024 | Jun 212024 |
| Aug 22024 | Aug 292024 | July 32024 | Jul 52024 | Jul 122024 | Jul 192024 |
| Aug 302024 | Sep 262024 | Jul 312024 | Aug 22024 | Aug 92024 | Aug 162024 |
| Sep 272024 | Oct 242024 | Aug 282024 | Aug 302024 | Sept 62024 | Sep 132024 |
| Oct 252024 | Nov 212024 | Sep 252024 | Sept 272024 | Oct 42024 | Oct 112024 |
| Nov 222024 | Dec 192024 | Oct 232024 | Oct 252024 | Nov 12024 | Nov 82024 |
| Dec 202024 | Jan 162025 | Nov 202024 | Nov 222024 | Nov 292024 | Dec 62024 |

*Posting period may be affected by vacation planning in April

| Pay Period | Start | End | Deposit |
| :---: | :---: | :---: | :---: |
| 1 | Dec 22 | Jan 4 | Jan 11 |
| 2 | Jan 5 | Jan 18 | Jan 25 |
| 3 | Jan 19 | Feb 1 | Feb 8 |
| 4 | Feb 2 | Feb 15 | Feb 22 |
| 5 | Feb 16 | Feb 29 | March 7 |
| 6 | March 1 | March 14 | March 21 |
| 7 | March 15 | March 28 | April 4 |
| 8 | March 29 | April 11 | April 18 |
| 9 | April 12 | April 25 | May 2 |
| 10 | April 26 | May 9 | May 16 |
| 11 | May 10 | May 23 | May 30 |
| 12 | May 24 | June 6 | June 13 |
| 13 | June 7 | June 20 | June 27 |
| 14 | June 21 | July 4 | July 11 |
| 15 | July 5 | July 18 | July 25 |
| 16 | July 19 | Aug 1 | Aug 8 |
| 17 | Aug 2 | Aug 15 | Aug 22 |
| 18 | Aug 16 | Aug 29 | Sept 5 |
| 19 | Aug 30 | Sept 12 | Sept 19 |
| 20 | Sept 13 | Sept 26 | Oct 3 |
| 21 | Sept 27 | Oct 10 | Oct 17 |
| 22 | Oct 11 | Oct 24 | Oct 31 |
| 23 | Oct 25 | Nov 7 | Nov 14 |
| 24 | Nov 8 | Nov 21 | Nov 28 |
| 25 | Nov 22 | Dec 5 | Dec 12 |
| 26 | Dec 6 | Dec 19 | Dec 26 |


| Stat Holiday | Day of Week | Date |
| :---: | :---: | :---: |
| New Year's Day | Monday | 01-Jan-24 |
| Louis Riel Day | Monday | 19-Feb-24 |
| Good Friday | Friday | 29-Mar-24 |
| Easter Monday | Monday | 1-Apr-24 |
| Victoria Day | Monday | 20-May-24 |
| Canada Day | Monday | 01-July-24 |
| Terry Fox Holiday | Monday | 05-Aug-24 |
| Labour Day | Monday | 02-Sept-24 |
| Truth \&Reconciliation | Saturday | 30-Sept-24 |
| Thanksgiving | Monday | 14-Oct-24 |
| Remembrance Day | Monday | 11-Nov-24 |
| Christmas Day | Wednesday | 25-Dec-24 |
| Boxing Day | Thursday | 26-Dec-24 |

