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REVISED FROM JAN 15

Memorandum

From: Gabor Fischer M.D., Medical Director, Clinical Associate of
Diagnostic Services Manitoba

To: All Clinicians, health care providers submitting cytology specimens to DSM labs

Date: February 5, 2014

Subject: **New Requirements for specimen labeling**

Dear providers,

Effective January 1, 2014 there are new requirements for specimen labeling as per the Manitoba Quality Assurance Program, College of Physicians and Surgeons of Manitoba.

Two patient identifiers are now required on all cervical specimens (pap slides) written in pencil on the frosted end of the slide and on the same side as the specimen. The two identifiers required are first and last name (both as 1 identifier) ‘AND’ Manitoba Personal Health Identification Number (PHIN) or other provincial/territorial number (including the provincial code ie. ON=Ontario) If they do not have a PHIN then other acceptable identifiers to use are RCMP number, military number, treaty numbers, driver’s license number or passport number.

Numbers **not acceptable** by our labs as unique include: Hospital numbers, Clinic chart numbers, Group Insurance numbers or Cancer registry numbers.

As of February 28, 2014 any specimens received without 2 identifiers will be rejected and discarded.

Thank you for your cooperation in this matter.

