

MEMO

Date: June 8, 2021
To: All Referring Clinicians
From: Dr. Marco Essig, Provincial Specialty Lead, Diagnostic Imaging
John French, Executive Director, Diagnostic Imaging
Re: **One number to fax for urgent and elective CT & Nuclear Medicine requisitions**

Beginning Monday, June 14, 2021, requisitions for out-patient CT and Nuclear Medicine exams **must go through Diagnostic Imaging Central Intake** for processing as outlined below. Special attention will be given to urgent requests to ensure that patients are seen within the necessary time frame at the most appropriate site. The process for emergency, in-patient, paediatric, breast (mammography, ultrasound, biopsies, and sentinel node injections), PET-CT, bone density, and all MRI exams, remains the same for all sites. If your request has been discussed with a radiologist in advance, please send it **directly** to the site where the radiologist recommends, these referrals do not need to go through the central intake process. Should you wish for your patient to go to a specific site, the process remains unchanged and you can simply indicate the preferred site on the requisition.

Changes to note

Winnipeg Sites

All requisitions for out-patient CT and Nuclear Medicine must go through Central Intake. This includes Winnipeg clinicians that are ordering exams to be done outside of Winnipeg.

Rural Sites

Only requisitions for out-patient CT, Nuclear Medicine and US exams to be completed at a Winnipeg site must go through Central Intake. The process for requests coming from a rural site for completion of the exam at a rural site will remain the same, these referrals do not need to go through the central intake process. Please do not send duplicate requisitions to both the site and central intake.

The Central Intake fax number is 204-926- 3650 or toll free 1-866 -210-6119 and the phone number is 204-787-8907.

This change aims to ensure consistent and equitable access to care for all patients across Manitoba and increased efficiencies in Diagnostic Imaging bookings. One of the roles of Central Intake is to ensure that patients can be seen in similar fashion across all sites. Regular communication occurs with site staff regarding the number of requisitions on hand as well as the date of the next elective booking.

Please note that beginning June 14, 2021 your requisition will be returned to you if it is not sent through Central Intake and meets the requirements outlined above.

Thank you in advance for your cooperation. If you have any questions, please contact Janice Grift at 204-787-8909 or jgrift2@sharedhealthmb.ca.