

TQCC Program Roles

RHAs are recommended to assign an RHA Lead, Clinical Lead(s) (one per MyHealth Team or area), and Tobacco Educators to deliver the TQCC Program. All roles are to be played by existing staff in RHAs. These are roles, not positions, and no new funding is attached. RHAs are encouraged to engage managers and clinical staff already providing tobacco reduction and cessation, and/or chronic disease prevention and management to play these roles. More than one role below may be played by one individual.

Shared Health Provincial Lead	RHA / SDO Lead	Clinical Lead	Tobacco Educator
<ul style="list-style-type: none"> • Guide, inform and co-ordinate the TQCC program provincially. • Provide leadership around systems development and integration of the program across regions. • Identify and engage key stakeholders at the provincial level. • Chair meetings of the Tobacco CPSP Committee including scheduling meeting dates and provision of meeting agendas and minutes. • Lead development and implementation of Tobacco Educator training delivery model for Manitoba. • Collect and synthesize aggregate program data from RHAs and report to Manitoba Health. 	<ul style="list-style-type: none"> • Participate actively in planning at the provincial level as members of the Tobacco Clinical and Preventive Services Planning Committee. • Lead ongoing implementation and monitoring in the region, including submission of regional data to Shared Health. • Lead communication and engagement of stakeholders including leadership, teams, clinics, Clinical Leads and Tobacco Educators. • Maintain an updated list of Tobacco Educators and Clinical Leads for communication of program updates. • Participate in planning and implementation of Tobacco Educator training in Manitoba. 	<ul style="list-style-type: none"> • Participate in development and revisions of clinical tools and processes. • Support orientation to the TQCC program and act as a resource for clinical questions for Tobacco Educators in their MyHealth Team or local area. • Ongoing support and engagement of clinics as required. • Participate in planning for Tobacco Educator training in Manitoba; lead components of training. • Also play the role of Tobacco Educator. 	<ul style="list-style-type: none"> • Provide Quit Cards and 3 or more counselling sessions to eligible clients, and refer to other programs and resources as required. • Communicate with team members, clients and Primary Care Providers about the program and work interprofessionally to address needs of participants as required. • Complete Data Collection Tool at time of initial, 1- and 6-month counselling sessions. • Participate in Tobacco Educator Training as either a trainer or learner depending on level of tobacco training and experience.

Note:

- When staff members come or go from the above roles, please inform the RHA Lead. Changes to RHA Leads should be reported to the Shared Health Provincial Lead.