

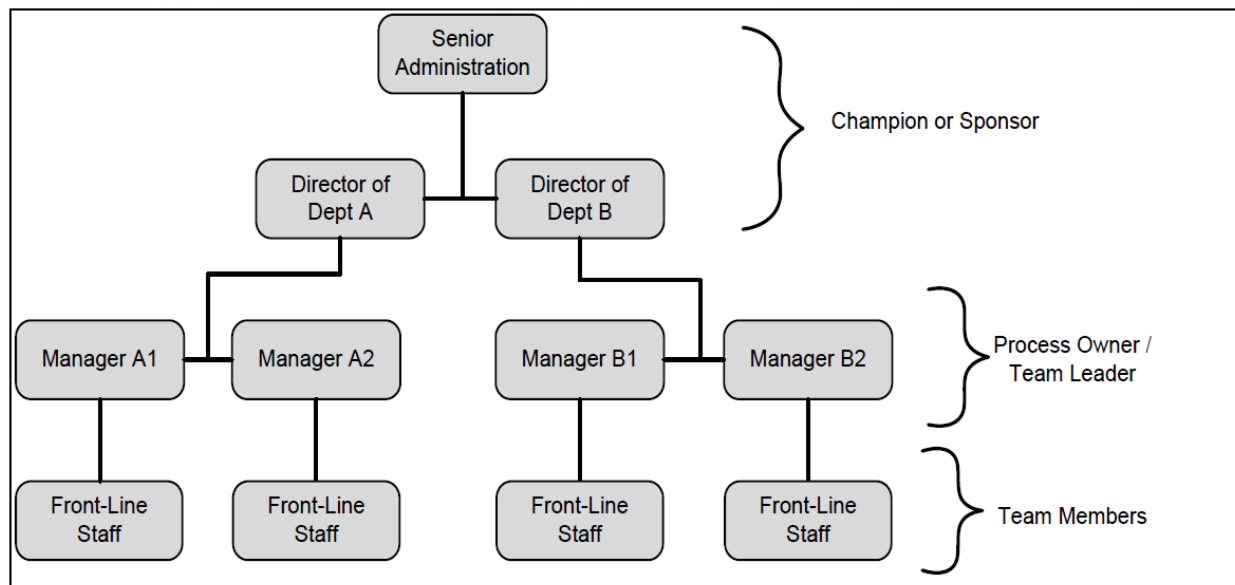
# TEAM ROLES – TEAM LEAD

A Team Lead is defined as a person who facilitates the project. They are accountable for the success of the project. For the Yellow Belt projects, the Team Lead is the Learner. Team Leads will spend approximately 14 hours attending training sessions; this does not account for additional time working on their project.

## The Team Lead:

- Actively participates in training and team events
- Assesses progress and next steps
- Schedules team meetings
- Books team meeting rooms and equipment
- Actively communicates project information and progress to staff members that are not part of the project team
- Assists with the measurement collection phase and measurement checkpoints by working with staff to ensure the collection is being completed
- Actively participates in testing and implementing changes
- Reports out their project's findings
- Helps coordinate the celebration day

NOTE: Team Leads/Learner facilitate/lead the team under the mentorship of the mentor.



Shared Health works collaboratively with our provincial service delivery partners to develop and deliver lean training to staff across Manitoba.