

SWP-SPH-TWO PERSON SEATED SLING INSERTION/REMOVAL CHAIR



Description of Task: Insertion/Removal of Transfer Sling with patient in chair			
Position/Job: 2 Healthcare Workers		Department/Unit: All patient care areas	
Potential Hazards		Personal Protective Equipment Required	
<i>Risk for Injury (check all that apply)</i>		<i>Specify Type, Manufacturer, Model</i>	
<input type="checkbox"/>	Biological (puncture/spill/splash/exposure)	<input type="checkbox"/>	Head Protection:
<input type="checkbox"/>	Caught In/Under/Between Wall, Equipment	<input type="checkbox"/>	Eye Protection:
<input type="checkbox"/>	Chemical/Hazardous Substance/Medication	<input type="checkbox"/>	Hearing Protection:
<input type="checkbox"/>	Contact with Hot/Cold Object/Substance	<input type="checkbox"/>	Face Protection:
<input type="checkbox"/>	Contact with Sharp Object (not biological)	<input type="checkbox"/>	Hand Protection:
<input type="checkbox"/>	Electrical	<input checked="" type="checkbox"/>	Foot Protection: Proper Footwear
<input type="checkbox"/>	Falling or moving equipment/material	<input type="checkbox"/>	Respirator/Fit Test:
<input type="checkbox"/>	Moving machinery / parts	<input type="checkbox"/>	Body Protection:
<input checked="" type="checkbox"/>	MSI-Awkward / sustained postures	<input type="checkbox"/>	Hi Visibility Apparel:
<input checked="" type="checkbox"/>	MSI-Forceful exertions	<input type="checkbox"/>	Other:
<input type="checkbox"/>	MSI-Repetitive motions	Equipment and/or tools required to perform task	
<input type="checkbox"/>	Noise	1 slider tube or	
<input type="checkbox"/>	Surfaces/Objects causing slips, trip or falls	1 slider sheet folded in half	
<input type="checkbox"/>	Task requires more than 1 worker	1 appropriately sized sling for floor/overhead lift	
<input type="checkbox"/>	Violent, Aggressive or Reactive Behaviours	For machine operation tasks complete the following	
<input type="checkbox"/>	Working Alone or in Isolation	Machine Description and Safety Features:	
<input type="checkbox"/>	Working at Heights		
<input type="checkbox"/>	Other:		
Patient/Client/Resident Related Tasks - be knowledgeable of patient specific hazards (CARE Alert, Falls Risk, Patient Handling Assessment, Isolation Precautions, etc.)		<i>Set-up and maintenance of this equipment is only to be performed by trained/authorized staff following the manufacturer's manual.</i>	
Training and Proficiency:			
Staff who perform this task must be trained as indicated below in this safe work procedure prior to performing it. Training must be documented. This SWP must be available to staff.			
<input type="checkbox"/>	Read Procedure and Sign	<input checked="" type="checkbox"/> Other Required Training: Observed Demonstration OR	
<input type="checkbox"/>	Demonstrated Competency	<input checked="" type="checkbox"/> Watched Video	
Responsibilities			
Manager/Supervisor or Designate: Ensure all staff are trained and that duties are performed in accordance to training, established health and safety regulations, guidelines, policies and procedures (e.g. following safe work procedures).		Staff performing task: Perform task in accordance to training, established health and safety regulations, guidelines, policies and procedures (e.g. following safe work procedures). Follow process for reporting hazards, injuries, occurrences and patient safety events.	
Approved by	Original Effective Date	Revised Effective Date	Reviewed Date
Provincial Workplace Safety & Health Working Group	July 2019	July 2019	January 2022

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This safe work procedure was created by The Provincial Workplace Safety and Health MSIP Subcommittee and will be reviewed any time the task, equipment or materials change and at a minimum of every three years from the last revision date.

Notes/Other Considerations:

Steps to be taken to complete task safely

1 Prepare chair for transfer. Ensure brakes are applied. Remove one or both armrests if possible.

Option 1: No Slider

Note: If more than minimal assistance is required, go to option 2

1a Ask patient to lean forward. If patient requires, minimal assistance can be provided. Insert sling behind patient until the bottom edge reaches seat pan of the chair.

1b Ask patient to lift leg slightly to insert leg strap, minimal assistance can be provided.

1c Reverse steps for sling removal.

Option 2: Slider Method

2a Take one tube slider or slider sheet (folded in half). HCWs stand on either side of chair with one hand holding the open ends of the slider (top) and the other hand within the fold (bottom).









2b HCWs place slider between patient and backrest of chair. Pull folded edge of slider down to the seat pan of the chair/tailbone of the patient.



2c Tuck the leg straps down the sides of the chair/wheelchair. Keep sling in place and remove the slider. One HCW moves to the front of the chair, ensuring that the patient does not slip forward, and grasps each of the leg straps

- Gently pull the leg straps forward
- Have the leg straps point towards the front of the chair and sitting along the outside of the thigh.



<p>2d</p>	<p>Facing patient, HCW #1 pushes folded edge of slider under thigh towards buttocks.</p>		
<p>2e</p>	<p>Insert leg strap under slider from outside to inside of leg. HCW #2 stands on opposite side of patient and pulls leg strap through. Remove slider and repeat for opposite leg.</p>		
<p>Steps to be taken to complete task safely: Removal of Sling</p>			
<p>3</p>	<p>Remove sling by tucking leg strap under itself to prevent shearing and pull towards outside of chair. Repeat with opposite side. Continue tucking and peeling sling away from thigh and work towards the hip and up the back.</p>		
<p>Related Materials:</p>			
<p>References:</p>			