

SWIM – Access to Care

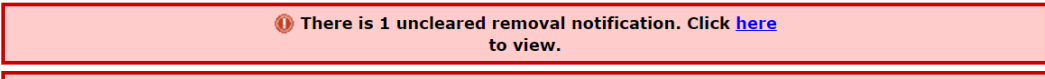
Waitlist Removal Notifications


Quick Reference Guide


Review cases that have been removed from the surgical waitlist and are canceled for surgery. Action as required in supporting systems.

Review and Action Notifications

Case removal notifications are displayed in the red box at the top of the screen. These cases had a surgical date but have had their case removed from the waitlist by the Surgeon's office.



<p>1. Review Notifications</p>	<ul style="list-style-type: none"> On the notification bar click on the blue hyperlink to view the Uncleared Removal Notifications which are cases that have been removed by the Provider Office 																																				
<p>2. Match and action changes</p>	<ul style="list-style-type: none"> Review Case Removals; the system will display patient and procedure details to ensure there is enough information to match and cancel the case in the SIMS system Note the Reason Provided for the cancellation Remove case from SIMS 																																				
<p>3. Clear Notification</p>	<ul style="list-style-type: none"> In the Action column, click Clear <div data-bbox="526 1041 1463 1388" style="border: 1px solid green; padding: 10px;"> <p> Cases that are removed from the waitlist will only require clearing in the Uncleared Removal Notifications and will show in the Day View as already cleared</p> <table border="1" data-bbox="532 1213 1455 1367"> <thead> <tr> <th>Provider</th> <th>Service</th> <th>Block Start / End Time</th> <th>Cases</th> <th>Changed Cases</th> <th>Cleared Cancellations</th> </tr> </thead> <tbody> <tr> <td>Dr. Plastics D39D7</td> <td>Plastics</td> <td>0730 - 1530</td> <td>2 case(s) (+)</td> <td>2 changed case(s) (+)</td> <td>2 cleared cancellation(s) (-)</td> </tr> <tr> <th>Current Status</th> <th>Name</th> <th>OR Time</th> <th>Procedure(s)</th> <th>Procedure Time Total (Setup/Cleanup)</th> <th>Actions</th> <th>PSS</th> <th>☑</th> </tr> <tr> <td>Cleared/Cancelled</td> <td>XXXXXXXXXX</td> <td>0730 - 0956</td> <td>EXCISION/BIOPSY EXTREMITY UPPER (MAJOR) (Right)</td> <td>117 (18 / 11)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Cleared/Cancelled</td> <td>XXXXXXXXXX</td> <td>0730 - 0819</td> <td>COMBO PLASTICS: PANNICULECTOMY + LIPOSUCTION (Other)</td> <td>20 (18 / 11)</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> </div>	Provider	Service	Block Start / End Time	Cases	Changed Cases	Cleared Cancellations	Dr. Plastics D39D7	Plastics	0730 - 1530	2 case(s) (+)	2 changed case(s) (+)	2 cleared cancellation(s) (-)	Current Status	Name	OR Time	Procedure(s)	Procedure Time Total (Setup/Cleanup)	Actions	PSS	☑	Cleared/Cancelled	XXXXXXXXXX	0730 - 0956	EXCISION/BIOPSY EXTREMITY UPPER (MAJOR) (Right)	117 (18 / 11)				Cleared/Cancelled	XXXXXXXXXX	0730 - 0819	COMBO PLASTICS: PANNICULECTOMY + LIPOSUCTION (Other)	20 (18 / 11)			
Provider	Service	Block Start / End Time	Cases	Changed Cases	Cleared Cancellations																																
Dr. Plastics D39D7	Plastics	0730 - 1530	2 case(s) (+)	2 changed case(s) (+)	2 cleared cancellation(s) (-)																																
Current Status	Name	OR Time	Procedure(s)	Procedure Time Total (Setup/Cleanup)	Actions	PSS	☑																														
Cleared/Cancelled	XXXXXXXXXX	0730 - 0956	EXCISION/BIOPSY EXTREMITY UPPER (MAJOR) (Right)	117 (18 / 11)																																	
Cleared/Cancelled	XXXXXXXXXX	0730 - 0819	COMBO PLASTICS: PANNICULECTOMY + LIPOSUCTION (Other)	20 (18 / 11)																																	

 **Do not clear notifications until the corresponding action(s) have been completed in your surgical booking system e.g. SIMS**