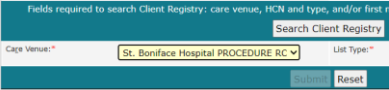
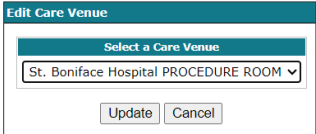




SWIM – Access to Care

SANA Slates – St. Boniface

Quick Reference Guide

Book SANA slates at St. Boniface Hospital.

| Patient on the waitlist | |
|------------------------------------|--|
| <p>1. Select Care Venue</p> | <p>Add New Patient to procedure room waitlist:</p> <ul style="list-style-type: none"> Select St Boniface Hospital Procedure Room Care Venue Search and add the patient  <p>Change Care Venue for patient on waitlist</p> <ul style="list-style-type: none"> Open Patient Case Details Confirm the Care Venue is set to SBH-PR <ul style="list-style-type: none"> If the Care Venue is not SBH-PR, click the hyperlink to modify to St Boniface Hospital Procedure Room Click Update  |
| <p>2. Attach Documents</p> | <ul style="list-style-type: none"> Upload/Scan any required documents <div style="border: 2px solid green; padding: 5px; text-align: center;">  <p>There are no system-enforced mandatory documents for the St. Boniface Hospital Procedure Room.</p> </div> |
| <p>3. Create Block</p> | <ul style="list-style-type: none"> Open the Calendar and create a block for the SBH-PR Care Venue  |
| <p>4. Schedule Patient</p> | <ul style="list-style-type: none"> Once the block is created, open the block to begin dragging and dropping patients onto the slate Submit block to the Care Venue |