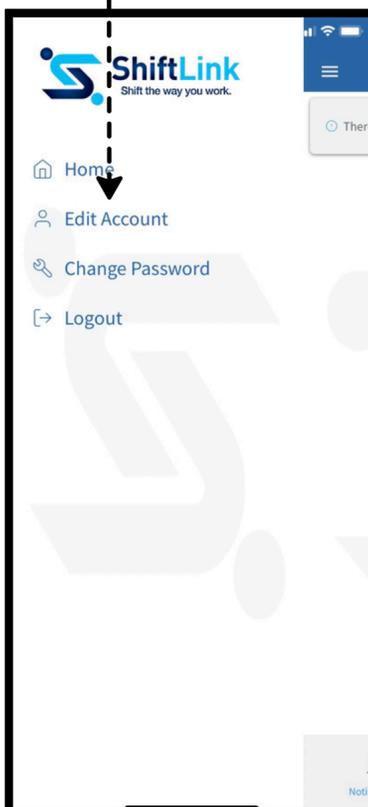


# How to add another employer / site to your existing ShiftLink profile via the mobile app

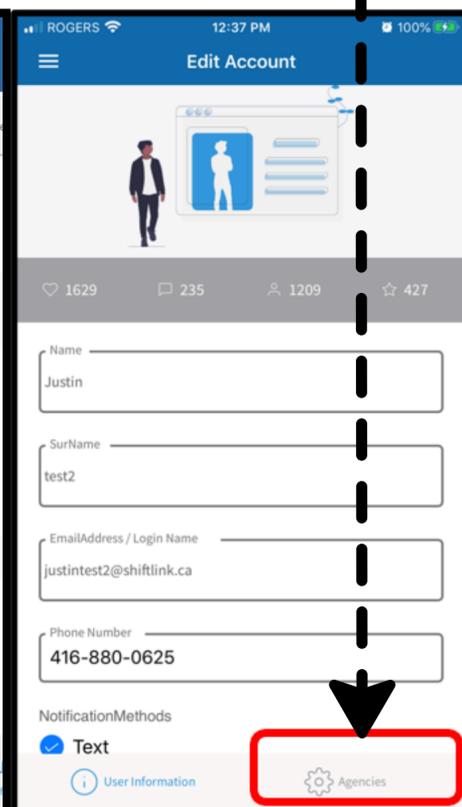
1

Tap on the 3 bars to open the menu and select "Edit Account"



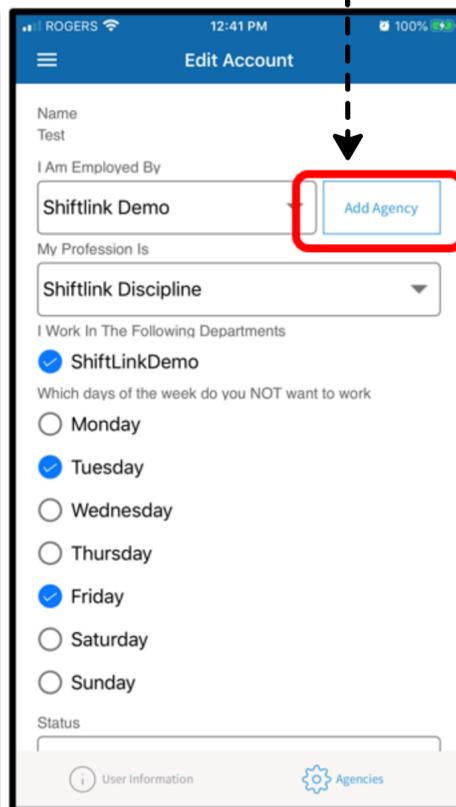
2

Bottom right corner, tap the 'Agencies' icon



3

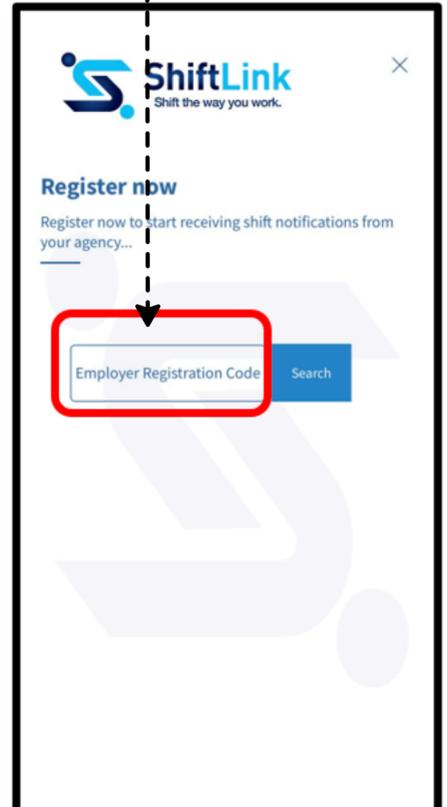
Tap 'Add Agency'



4

Enter the code for your new employer (provided by employer).

- Tap 'Search'
- Tap employer name
- Tap SAVE



**You must contact management at your new employer/site to have your profile details edited for their environment.**

**You will NOT receive any shift posts from the new employer/site until they have completed this step!**