



The table below outlines the LMS modules *required* by The Provincial Travel Nurse Team- a program of Shared Health. It is important to note that the modules listed below are the renewal frequencies that PTNT staff are required to follow as there may be variations of these frequencies by programs within the province. PTNT staff will be notified of the below renewals through the monthly *PTNT newsletters* in conjunction with a dedicated *LMS of the Month* email distributed by our PTNT educators.

It is the responsibility of the PTNT staff member to review their LMS Learning History during the noted renewal months to ensure that the assigned modules *will not expire prior to the next renewal period*. If so, it is the responsibility of the PTNT nurse to complete the required LMS module. All assigned monthly modules *must be completed by the last day of the assigned month*. Please note that the one- time completion modules are monthly reminders for staff who have not completed these modules as a requirement of previous employment. If you have previously completed the outlined one-time completion module- you are not required to re-do it for this program. If staff have any questions or concerns, please reach out to your assigned PTNT team manager.

Staff Renewal Month	One Time Completion	Annual- Yearly Renewals	Q2 Year Renewals	Q3 Year Renewals
February	<p>Pyxis: Medstation Basics (15 min)</p> <p>Abuse & Neglect-Your Reporting Requirements (45 mins)</p>		<p>Wound Care Level 1-1: Wound Prevention (30 min)</p> <p>Wound Care Level 1-2b: Types of Wounds for Health Care Professionals (30 min)</p> <p>Wound Care Level 1-3: Wound Assessment (30 min)</p> <p>Wound Care Level 1-4: Wound Treatment (30 min)</p>	
May	<p>HSC- Safe Patient Handling- Theory Presentation (45 min)</p>	<p>Fire Safety Code Red- eLearning- 21 (30 min)</p>	<p>Personal Protective Equipment- eLearning- 17 (15 min)</p>	<p>PHIA for Health Care- eLearning- 20 (40 min)</p>

Staff Renewal Month	One Time Completion	Annual- Yearly Renewals	Q2 Year Renewals	Q3 Year Renewals
August	Respectful Workplace – PMH- 201 (35 min) Workforce ESP: Employee Self Service (30 min)		Active Offer in Healthcare- English: LMS- 2016 (15 min) Hazardous Medication and Waste Safe Handling (15 min)	WHMIS- LMS- 1207 (30 min)
November	eChart Fundamentals- Online (40 min)	Blood Transporter (20 min) Transfusion Medicine Best Practice (45 min)	Hand Hygiene – eLearning-16 (15 min)	