

Infection Prevention & Control (IP&C) Audits in Long Term Care

IP&C audits provide an opportunity to assess and evaluate IP&C practices. Audit results determine opportunities for quality improvement with an overall goal of decreasing the incidence of health care-associated infections (HAIs) and promoting safe resident client care.

PROCEDURE

1. Auditing process, frequency, and reporting, to align with Manitoba Health and Seniors Care (MHSC) requirements, where they exist (e.g., hand hygiene).
2. Audits and frequency:

Audit	Frequency	Who is Involved in Auditing
Routine Practices	Quarterly and as needed	Completed by the unit/area Clinical Resource Nurse, Charge Nurse, Care Manager, or other appropriate delegate, with site Infection Control Associate
Hand Hygiene	Ongoing; submitted by unit/area every other quarter and as needed	Completed by the unit/area staff
Contact, Droplet and Airborne Precautions Audits	Quarterly and as needed	Completed by unit/area staff IP&C may audit as well
Equipment Cleaning and Disinfection Audit	Ongoing; submitted by unit/area every other quarter and as needed	Completed by unit/area staff IP&C may assist
Environmental Cleaning and Disinfection Audit	Monthly and as needed	Completed by Housekeeping/Environmental Services staff IP&C may audit as well
IP&C Site Visit Audit	Annually	Completed by the unit/area Clinical Resource Nurse, Charge Nurse, Care Manager, or other appropriate delegate, with site Infection Control Associate
Outbreak IP&C Preparedness	Annually and as needed	Completed by the unit/area Clinical Resource Nurse, Charge Nurse, Care Manager, or other appropriate delegate, with site Infection Control Associate

3. Training of staff at each site is required for completion and submission of audits. Training to be provided by IP&C. Buddy with training. Site Infection Control Associate and Regional ICP inclusion in auditing as deemed necessary.
4. Audits completed, data entered, and submitted to IP&C. IP&C reviews data and analyzes, identifying opportunities for improvement. Recommendations provided using IP&C Audit Summary Report.
5. IP&C forwards IP&C Audit Summary Report to Unit/Area/Site Manager and Regional Program Lead.
6. Unit/Area/Site Manager reviews results with staff and discusses recommendations at site level meeting(s). Discussion is documented in meeting minutes and the IP&C Audit Summary Report.
7. Unit/Area/Site Manager develops action plan in collaboration with staff, IP&C and applicable programs.
8. Unit/Area/Site Manager facilitates completion of action plan according to timeline.
9. Unit/Area/Site Manager collaborates with staff, IP&C, other applicable stakeholders to evaluate action plan:
 - a. If recommendations from last audit were not met, note in current audit, and revise action plan as appropriate.
 - b. If improvements noted, document and share same.
10. Unit/Area/Site Manager sends completed IP&C Audit Summary Report to IP&C and keeps a copy for their records.
11. IP&C shares completed report with the Regional IP&C Lead.