

## Guidelines for Posting Content in Shared Health Communications Weekly “Roundup”

Do not include graphics, special fonts, or attached files

Send text-only (Calibri, 11 point) to [communications@sharedhealthmb.ca](mailto:communications@sharedhealthmb.ca)

### Format:

Title of event

Date | Time | Location

A sentence or two describing the event. Include a contact email or phone number, and a link to more information or registration if available.