

EPR Core and Clinical Documentation Foundation


Correcting Clinical CARE Alert

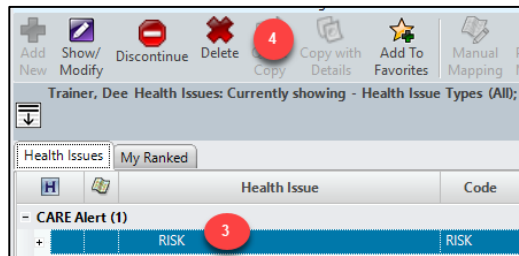
Quick Reference Guide

This **Quick Reference Guide (QRG)** outlines the steps for correcting a **CARE Alert** in the **Electronic Patient Record (EPR)**.

Correcting Clinical CARE Alert

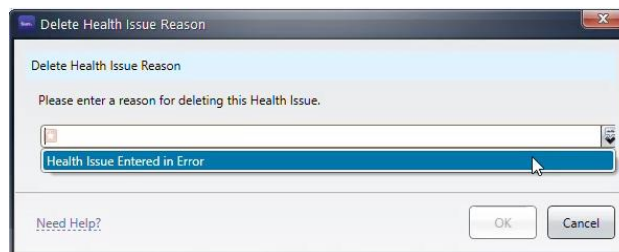
A. Correcting an Incorrect CARE Alert

1. Find the patient with the incorrect CARE Alert
2. Click on the **Health Issue Manager** icon ()
3. Highlight the CARE Alert **Health Issue** entered incorrectly
4. Click on the Delete button in the **Health Issues Manager Toolbar**



*The **Confirm Delete** window appears*

5. Select **Yes** to confirm deletion
*The **Delete Health Issue Reason** window opens*
6. Enter a reason by free texting, or select the reason from the drop-down



7. Click **OK** to close the window and delete the incorrect CARE Alert

EPR Core and Clinical Documentation Foundation

Correcting Clinical CARE Alert

Quick Reference Guide

<p>B. Correct the Source Documentation (if applicable)</p>	<p>If Violence Screening was completed via electronic documentation:</p> <ul style="list-style-type: none"> ● Clinical Document: <ul style="list-style-type: none"> ○ If saved as Incomplete → delete the Violence Screening information entered ○ If saved as Final → add an appended note stating the entry was incorrect ● Flowsheet: <ul style="list-style-type: none"> ○ If other assessment data exists → delete only the Violence Screening information ○ If only Violence Screening was documented → cancel the flowsheet time column <p>If entered after paper Violence Prevention Program (VPP) screening:</p> <ul style="list-style-type: none"> ● Update or complete a new paper screening as required.
<p>C. Re-enter the Correct CARE Alert</p>	<p>8. Complete a new VPP screening (paper, document, or flowsheet as appropriate)</p> <p>9. Enter the correct CARE Alert status in the Health Issues Manager if VPP is completed on paper</p>
<p>D. CARE Alert entered on Incorrect patient</p>	<p>10. Delete the CARE Alert using the <i>steps 1-7</i></p> <p>11. Managing clinical information:</p> <ul style="list-style-type: none"> ● Print the document or flowsheet that the CARE Alert was entered on to capture all the correct, non-CARE Alert related information ● Re-enter the last correct CARE Alert on the correct patient or discuss with the patient's Health Care Provider to perform a new VPP assessment ● Cancel the document or flowsheet associated with the incorrect information <div style="border: 1px solid green; padding: 5px;"> <p>Note: This applies when the wrong patient was selected from Patient List or Status Board during an active visit.</p> </div> <p>If the incorrect patient was registered and proceeded through clinical assessment, contact Service Desk and Health Information Services (HIS) Department, as additional correction steps will be required.</p>