

EPR Core and Clinical Documentation Foundation

Consult Request Report

Quick Reference Guide

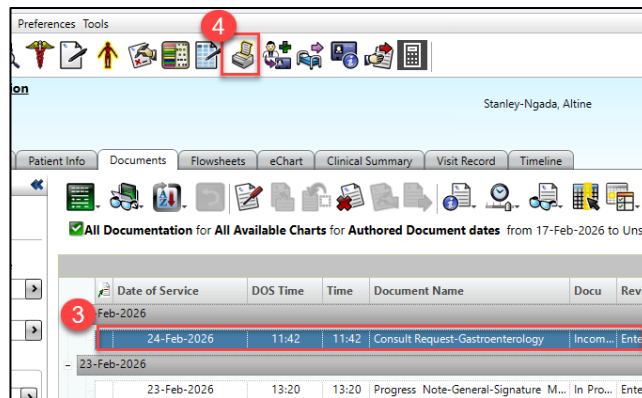
This **Quick Reference Guide (QRG)** explains how to generate and print the **Consult Request Report** within the **Electronic Patient Record (EPR)**. This report contains all information documented in the selected **Consult Request** document and includes additional patient demographic details such as address, PHIN, and phone number.

Note: The **Consult Request** document can also be printed, but it does not include the additional patient demographics. When these demographics are needed, print the **Consult Request Report** instead.

How to Print the Consult Request Report

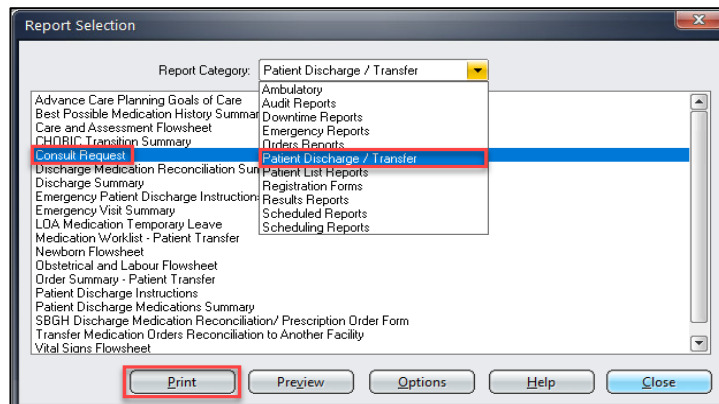
Printing the Consult Request Report

1. Log into **Clinical EPR**
2. Find and select the correct patient
3. Within the **Documents** tab → select the **Consult Request** document of interest
4. Click the **Print Reports** Icon within the **Main Toolbar**



The Report Selection Window opens



5. In the Report Category drop-down, select **Patient Discharge / Transfer** → choose **Consult Request** → click **Print**



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Consult Request Report - Example

	 Health Sciences Centre Winnipeg <small>A Shared Health facility</small>	Consult Request	
Chaney-Train, Haylie	36y (01-Jan-1990)	Female	MRN: 08302473-7
PHN: MB-258951753	MB Reg: 406381	Visit: 400001303019	
Address: 12230 Somewhere Street Winnipeg, MB R3E 0W5		Phone: (204) 555-1212	
Consult Request: <ul style="list-style-type: none">• Consult Requested: Social Work.• Consult to: Postpartum.• Consult Requested By: Nurse Jackie.• Type of Consult Requested: Management of Issue .• Relevant Clinical History: During initial assessment patient stated a concern about her Bipolar and past depressive episodes. Patient stated has been previously on antidepressants and is concerned about Postpartum depression. Patient would like to discuss community resources and possible management of PPD.• Date Provider Notified: 28-Feb-2019 10:54. Name of Provider Notified: Social Worker Janet. Notified By: Nurse Jackie.			
Electronic Signatures: <u>TrainHSC, WHNurse50 EPR (RN)</u> (Signed 28-Feb-2019 10:55) <i>Authored: Consult Request</i>			
Last Updated: 28-Feb-2019 10:55 by TrainHSC, WHNurse50 EPR (RN)			
Confidential Patient Information Health Sciences Centre		End of Report Page: 1 of 1	24-Feb-2026 12:19 Triage Training, ER