



Document #: 10.2	 Shared health Soins communs Manitoba Standard Operating Procedure (SOP)	Status: v 1.0 Revised: April 2023 Owner: Environmental Services
Title ENVIRONMENTAL SERVICES CART CLEANING AND DISINFECTING		Page 1 of 2

Purpose	Summarizes best practice for environmental services cart cleaning and disinfecting.
Background	Ensure that environmental services cart is clean at start of shift and when visibly soiled. Refer to the appropriate S.D.S for chemicals used in this SOP.
Required Materials	Environmental services cart and needed supplies.

The Process:

Step		
	<u>Beginning of shift</u>	In addition to start of shift, cart must be cleaned and disinfected when visibly soiled.
1.	Perform hand hygiene. Don appropriate gloves.	WRHA Routine Practices Policy: https://policies.wrha.mb.ca/policy/120/infection-prevention-control/3065/90-00-060.pdf
2.	If you are not using pre-soaked wipes, prepare your wipes/microfiber cloths.	SOP 10.1 Preparation and Usage of Cloths/Wipes/Microfibers for Cleaning and Disinfecting
3.	Clean and disinfect the cart from top to bottom, clean to dirty, include cart handles. Change the cloth when no longer saturated with disinfectant.	
4.	Clean and disinfect all required housekeeping equipment (e.g., microfiber mop, banister brush, dustpan, mop handles, wet floor signs and portion aid bottle).	Check condition of supplies and replace if required.
5.	Remove gloves. Perform hand hygiene.	
6.	Collect required supplies to stock cart.	Personal items, food or drink, are not to be stored on the cart. Hazardous substances must be locked at all times when not attended.
	<u>End of shift</u>	
7.	Perform hand hygiene.	
8.	Don appropriate gloves.	

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<p>9.</p>	<p>Empty and rinse buckets. Clean and disinfect all buckets on the cart by wiping the outside first, followed by the inside.</p>	
<p>10.</p>	<p>Remove microfibers from the cart and bring to appropriate location for laundering.</p>	
<p>11.</p>	<p>Remove garbage bags from cart if not already done and bring to appropriate location for disposal.</p>	
<p>12.</p>	<p>Remove gloves and perform hand hygiene.</p>	