Using the "Copy to" function

The "Copy to" function within eHealth_hub is used by providers to send a copy of lab or imaging reports to a secondary provider/location.

For example: Provider works at a hospital as well as a clinic outside the hospital. Provider sees a patient in hospital that is also a patient of the clinic and orders lab or imaging. The lab/DI results will be automatically returned to the hospital record. The provider can also select to have a copy of the results 'copied to' his clinic to keep the patient's clinic chart up to date. "Copy to" can only be delivered to locations participating in eHealth_hub.

Diagnostic Services LIS reports:
- "Copy to" reports can be sent to one location only.
- Health-care providers practicing at multiple locations need to identify a single mailbox for all "Copy to" results, regardless of originating location. This is because messages are routed on the provider identifiers and not a clinic identifier.
- When a new provider starts at your clinic, please discuss with them if they are receiving "Copy to" results at another location or if they would like to receive them at your location. The first location would need to be canceled if this new clinic is going to be receiving the "copy to"
- Reminder: If you are the provider's "Copy to" location for reports, you might receive results for patients that are not seen at your clinic. If this happens, please speak with the physician as to how they want these reports managed and purge results from your EMR.

Cadham Provincial Lab reports:
- "Copy to" for CPL reports can be set up at multiple locations.

Diagnostic Imaging reports:
- This applies to reports only and does not include diagnostic images.
- DI reports identified as "Copy to" will be routed to a single-location mailbox, using a DIST-assigned identifier specific to each provider and location.
- "Copy to" for DI reports can be set up at multiple locations.

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