

## Data Entry Details

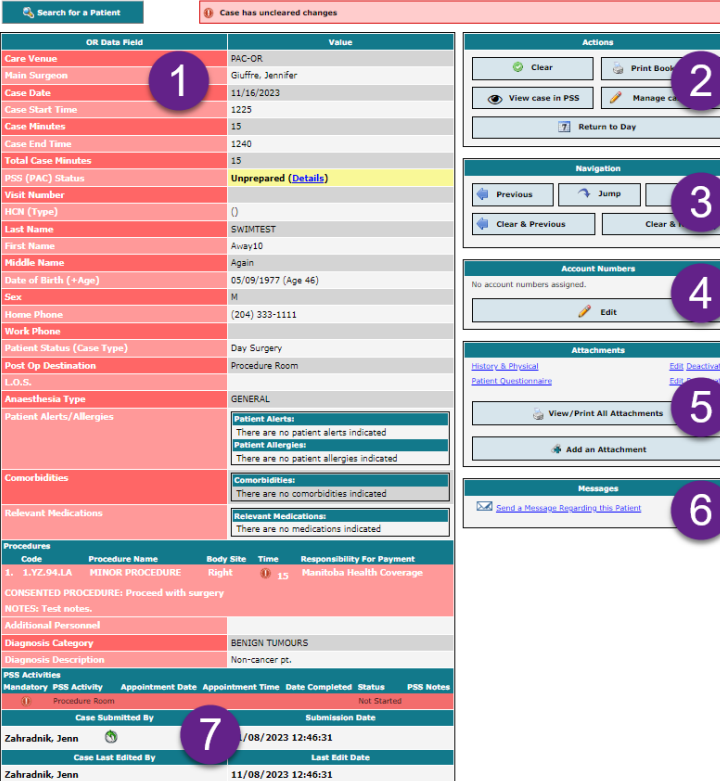
### Quick Reference Guide

The Care Venue Data Entry page displays the changes made to a booking. Step through all changed bookings, one by one, marking them clear as the changes are recorded in your SIMS information system

### Action and Clear Case Changes

#### Review case details

- In the **Care Venue Day View**, click the patient's name
- Review patient data
  - Field names with **red** background identify the fields that have changed since it was last cleared.
  - **Grey** fields on the left side indicate no changes to the field
- Create/Update case in SIMS
- **Clear** record, all fields with **red** background will change to grey



Search for a Patient | Case has uncleared changes

OR Data Field	Value
Care Venue	PAC-OR
Main Surgeon	Giuffre, Jennifer
Case Date	11/16/2023
Case Start Time	1225
Case Minutes	15
Case End Time	1240
Total Case Minutes	15
PSS (PAC) Status	Unprepared (Details)
Visit Number	
HCH (Type)	
Last Name	SWIMTEST
First Name	Away10
Middle Name	Again
Date of Birth (+ Age)	05/09/1977 (Age 46)
Sex	M
Home Phone	(204) 333-1111
Work Phone	
Patient Status (Case Type)	Day Surgery
Post Op Destination	Procedure Room
I.O.S.	
Anaesthesia Type	GENERAL
Patient Alerts/Allergies	<b>Patient Alerts:</b> There are no patient alerts indicated <b>Patient Allergies:</b> There are no patient allergies indicated
Comorbidities	<b>Comorbidities:</b> There are no comorbidities indicated
Relevant Medications	<b>Relevant Medications:</b> There are no medications indicated

Code	Procedure Name	Body Site	Time	Responsibility For Payment
1. 1.YZ.9A.LA	MINOR PROCEDURE	Right	15	Manitoba Health Coverage

CONSENTED PROCEDURE: Proceed with surgery

NOTES: Test notes.

Additional Personnel

Diagnosis Category: BENIGN TUMOURS

Diagnosis Description: Non-cancer pt.

Mandatory	PSS Activity	Appointment Date	Appointment Time	Date Completed	Status	PSS Notes
1	Preoperative Exam				Task Started	

Case Submitted By	Submission Date
Zahradnik, Jenn	11/08/2023 12:46:31

Case Last Edited By	Last Edit Date
Zahradnik, Jenn	11/08/2023 12:46:31

**Actions:** Clear, Print Book, View case in PSS, Manage Case, Return to Day

**Navigation:** Previous, Jump, Clear & Previous, Clear & Next

**Account Numbers:** No account numbers assigned. Edit

**Attachments:** History & Attachments, Patient Questionnaire, View/Print All Attachments, Add an Attachment

**Messages:** Send a Message Regarding this Patient







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#### Case Details

The Care Venue Data Entry fields that are displayed are predefined and ordered per the SIMS case entry details to make it easier for slating

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### Quick Reference Guide

Action and Clear Case Changes	
 <p><b>Actions</b></p>	<p>In the Action section:</p> <ul style="list-style-type: none"> <li>• Click <b>Clear</b> to acknowledge/accept all changes for this case up to this point in time</li> <li>• Click <b>Return to Day</b> to return to the Care Venue Day View</li> <li>• Click <b>Jump</b> to navigate to any other case</li> <li>• Click <b>Next</b> to navigate to the next case on the day</li> </ul>
 <p><b>Navigation</b></p>	<ul style="list-style-type: none"> <li>• Move to next or previous case record</li> </ul>
 <p><b>Account Numbers</b></p>	<ul style="list-style-type: none"> <li>• <b>Account Numbers</b> are entered by the Patient Registration department.</li> <li>• Once Registration creates the pre-registered visit in the EPR, staff will add the EPR <b>Visit Number</b> and <b>MRN</b> in this section.</li> </ul> <p><b>REGISTRATION'S GOAL IS TO CLEAR THEIR QUEUE EACH DAY BUT IF THERE IS NO VISIT # AND IT IS REQUIRED URGENTLY, SEND A MESSAGE TO REGISTRATION</b></p>
 <p><b>Attachments</b></p>	<ul style="list-style-type: none"> <li>• View all documentation that was submitted from the Provider Office</li> </ul>
 <p><b>Messages</b></p>	<ul style="list-style-type: none"> <li>• The <b>Messages</b> panel shows a history of all messages sent about this case. Click to send a message regarding the case</li> </ul>
 <p><b>Submission Details</b></p>	<ul style="list-style-type: none"> <li>• View contact information of the person who submitted the case from the Provider's Office</li> </ul>