**Practice Change/ Communication Distribution Checklist**

In many cases, these contacts should be asked in the email to distribute to relevant stakeholders on our behalf, rather than us contacting all who require communications. Hover the cursor over bright blue wording for additional information.

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| --- | --- | --- | --- | --- |
| **Health Administration** | **Contact** | **To** | **CC** | **Cascade Down To** |
| CEO – Lannette Siragusa |  |[x] [ ] [ ]
| CMO - Perry Gray |  |[x] [ ] [ ]
| CPSP Executive |  |[ ] [ ] [ ]
| TMO- Transformation Management Office |  |[ ] [ ] [ ]
| TLT- Transformation Leadership Team |  |[ ] [ ] [ ]
| PCLT- Provincial Clinical Leadership Team |  |[ ] [ ] [ ]
| HSLC- Health Senior Leadership Council |  |[ ] [ ] [ ]
| MCLC- Medical Clinical Leadership Council | Denis Fortier |[ ] [ ] [ ]
| **Georgina Veldhorst**, Chief, Health Service Integration Clinical Planning |  |[x] [ ] [ ]
| Provincial Lead Integration Acute Care | Lee Heinrichs |[ ] [ ] [ ]
| Provincial Lead Integration Community & Continuing Care | Kristin Vallari (Interim) |[ ] [ ] [ ]
| CPSP Support | Nina Williams  |[ ] [ ] [ ]
| Women’s Health and Child Health PCT | Angela Matwick |[ ] [ ] [ ]
| Emergency, Critical Care and Trauma PCT | Jodi Walker-Tweed |[ ] [ ] [ ]
| Surgery & Anesthesia PCT | Tara Bergner |[ ] [ ] [ ]
| Acute Medicine PCT | Breanne Batters |[ ] [ ] [ ]
| Provincial Francophone Health | Joel Lafond |[ ] [ ] [ ]
| Primary Care and Community PCT | Jeremy Buchner |[ ] [ ] [ ]
| Long-Term Care and Home Care PCT | Joe Puchniak |[ ] [ ] [ ]
| Chronic and Complex Medicine and Rehab PCT | Shannon Webber |[ ] [ ] [ ]
| Mental Health and Addictions PCT |  |[ ] [ ] [ ]
| Cancer and Palliative Care PCT |  |[ ] [ ] [ ]
| Midwives | Kellie Thiessen |[ ] [ ] [ ]
| **Monika Warren**, COO Coordinated Health Service |  |[ ] [ ] [ ]
| Access and Care Coordination/ED Health Services | Liliana Rodriguez |[ ] [ ] [ ]
| Provincial Patient, Family and Public Engagement | Colleen Schneider |[ ] [ ] [ ]
| Language Access (interpreters)  | Allana Carlyle |[ ] [ ] [ ]
| Provincial Clinical Implementation | Kerri Bolack |[ ] [ ] [ ]
| Endoscopy Central Intake | Carrie Loewen |[ ] [ ] [ ]
| Provincial Coordinated Health Services | Alissa Leforte |[ ] [ ] [ ]
| Manitoba Renal | Alissa Leforte |[ ] [ ] [ ]
| Manitoba Home Nutrition and Ostomy Program | Alissa Leforte |[ ] [ ] [ ]
| Tissue Bank Manitoba | Michelle Tomiuk |[ ] [ ] [ ]
| Provincial Pharmacy | Jane Lamont |[ ] [ ] [ ]
| Provincial Quality, Patient Safety, Accreditation-QPSA | Basil Evan |[ ] [ ] [ ]
| Provincial Diagnostics Accreditation, Quality & Safety | Beth Luhowy |[ ] [ ] [ ]
| Provincial Infection Prevention and Control | Miranda Radics |[ ] [ ] [ ]
| MAID Services | Audra Kolesar |[ ] [ ] [ ]
| Provincial Float Pool | Chelsey Bremner |[ ] [ ] [ ]
| Provincial Nursing Practice Lead | Lisa Merrill |[ ] [ ] [ ]
|  |  |  |  |  |
| **Shared Health – Administrative Services** | **Contact** | **To** | **cc** | **Sender** |
| **Dale Gustafson**, COO Shared Admin Services |  |[ ] [ ] [ ]
| Digital Health | Doug Snell |[ ] [ ] [ ]
| Provincial Clinical Engineering | Charles Conway |[ ] [ ] [ ]
| Business Performance Management | Dale Gustafson |[ ] [ ] [ ]
| Corporate Finance | Lorianne Kowaliszyn |[ ] [ ] [ ]
| Health Information Services | Racheal Porter |[ ] [ ] [ ]
| Supply Chain Management | Maria Cendou |[ ] [ ] [ ]
| Legal Services | Denis Le Heiget |[ ] [ ] [ ]
| Facilities Management | Craig Doerksen |[ ] [ ] [ ]
| [SH Communications](#Comms" \o "Select if the clinical change or communication poses a public relations/reputational risk.) | Olivia Baldwin-Valainis |[ ] [ ] [ ]
| Provincial Health Workforce | Conne Newman |[ ] [ ] [ ]
| Provincial Mental Health and Addictions | Ben Fry |[ ] [ ] [ ]
| Diagnostic Service |  |[ ] [ ] [ ]
| Emergency Response Services (ERS) | Helen Clark |[ ] [ ] [ ]
| Occupational Health and Safety | Gayle Hryshko |[ ] [ ] [ ]
| Health Human Resource Planning | Olajide Babalola |[ ] [ ] [ ]
| Provincial Labour Relations | Reghan Scaletta |[ ] [ ] [ ]
| Emergency Medical Services (EMS) | Chad Chapman |[ ] [ ] [ ]
| Indigenous Health | Patricia Thomson |[ ] [ ] [ ]
| [Identify which SDO(s) are to receive communications](#SDO" \o "Selecting a SDO means that the following professional groups e.g. CMO's and CNO's from the selected SDO(s) should be recipients of a clinical change/ communication/ safety alert email notification)* All
* Shared Health – Selkirk, HSC
* WRHA
* PMH
* IERHA
* Southern
* NHR
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| [CMO](#CMO" \o "Necessary if the intend is to introduce a new or revised clinical practice)s – (for clinical changes) |  |[ ] [ ] [ ]
| List specific programs, facilities or whether all CMOs within an identified SDO(s) are to receive communication |  |  |  |  |
|  |  |  |  |  |
| List any specific medical lead or clinician |  |[ ] [ ] [ ]
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| [CNO](#CNO" \o "Necessary if the intend is to introduce a new or revised clinical practice)s |  |[ ] [ ] [ ]
| CEOs  |  |[ ] [ ] [ ]
| [COO](#COO" \o "Necessary to include if changes may impact hospital operations)s – (changes that impact hospital operations) |  |[ ] [ ] [ ]
| Quality/Patient Safety/Accreditation Leads  |  |[ ] [ ] [ ]
| Nursing  | Via CNOs |[ ] [ ] [ ]
| Clinical Resource Nurses  | Via CNOs |[ ] [ ] [ ]
| Nursing Educators | Via CNOs |[ ] [ ] [ ]
| Nurse Practitioners | Via CNOs |[ ] [ ] [ ]
| Physician/Clinical Assistants | Via CMOs |[ ] [ ] [ ]
| Clinical Change Leads |  |[ ] [ ] [ ]
| IP&C Leads |  |[ ] [ ] [ ]
| Allied Health Groups: List which groups e.g. OT/PT |  |[ ] [ ] [ ]
| WRHA Professional Lead – Nursing (required for EIPT cross posting) | Brandy Stadnyk |[ ] [ ] [ ]
| Other: |  |[ ] [ ] [ ]
| Other: |  |[ ] [ ] [ ]
|  |  |  |  |  |
| **External/ Out of Province Clinics** | **Contact** | **To** | **cc** | **Sender** |
| CFB Shilo |  |[ ] [ ] [ ]
| (Nunavut) Sanikiluaq Health Centre  |  |[ ] [ ] [ ]
| Saskatchewan Health  |  |[ ] [ ] [ ]
| Northwestern Ontario - Local Health Integration Network- LHIN |  |[ ] [ ] [ ]
| Thunder Bay Regional Health Sciences Centre |  |[ ] [ ] [ ]
| Other: |  |[ ] [ ] [ ]
| Northern Nursing Stations (FNIHB) |  |[ ] [ ] [ ]
| Unions (e.g. MNU, CUPE) – identify which ones: |  |[ ] [ ] [ ]
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| Academic Institutions – identify which ones: |  |[ ] [ ] [ ]
|  |  |  |  |  |
| College of Physicians and Surgeons Manitoba - CPSM |  |[ ] [ ] [ ]
| The Manitoba College of Family Physicians - MCFP |  |[ ] [ ] [ ]
| Doctors Manitoba |  |[ ] [ ] [ ]
| College of Registered Nurses Manitoba | Deb Elias |[ ] [ ] [ ]
| College of Licensed Practical Nurses of Manitoba |  |[ ] [ ] [ ]
| Other Colleges or Associations: |  |[ ] [ ] [ ]
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